

Commonwealth Games England



Head of Sport

Proposed start date: January 2025

Fixed term contract until 30th September 2026

Salary: £55,000-65,000

The Commonwealth Games

The Commonwealth Games and Youth Games are about more than sport. In Birmingham there were more medals available to women than men, and The Games set new benchmarks in innovation, inclusivity, and sustainability, leaving lasting legacies for the people and economies in the regions that host them. Unlike the Olympics and Paralympics, the Commonwealth Games sees para-sport and non-disabled sport running simultaneously. The Birmingham Games delivered the largest integrated para-sports programme of any Games to date with 59 medal events across eight para sports and reinforced the values of inclusivity across the “friendly” Games culture.

The Commonwealth Games is truly global and diverse, with more than 5,000 athletes representing 71 teams from across the Commonwealth of Nations competing in numerous sports. The four constituent countries of the United Kingdom – England, Scotland, Wales, and Northern Ireland – send separate teams, and individual teams are also sent by Guernsey, Jersey, and the Isle of Man.

Commonwealth Games England (CGE)

CGE leads and manages the participation of Team England at the Commonwealth Games, and works closely with each sport’s National Governing Body, our funding partner Sport England (SE), the Games’ Organising Committee, the Commonwealth Games Federation (CGF), and corporate partners. We help deliver excellent performance environments; represent England effectively within the CGF; and raise the profile and reinforce the value, reputation, and future of this great sporting spectacle.

CGE recognises and embraces the diversity of England and celebrates the many benefits it offers us as a nation and organisation. We are committed to encouraging equality, diversity, and inclusion in all our policies, processes, procedures, practices, and people development.

Role Details

- Reporting to the Director of Sport and Performance
- Based in Central London (SE1 7TY), however there is the option to work from home an average 2-3 days per week (dependant on business needs)
- Occasional UK and international travel (in line with Commonwealth Games) may be required, to support the wider organisation’s work

Job Purpose

The Head of Sport will report to, and work closely with, CGE's Director of Sport and Performance, leading the sport and athlete delivery projects for the 2026 Commonwealth Games, playing a critical part in the Games leadership team.

They must have a level of flexibility as the working environment and remit changes each month as Games time nears and an engaging manner in their approach to working with internal and external stakeholders.

Accountabilities

- Accountability and oversight for the sport and performance games delivery pillars for the 2026 Commonwealth Games.
- Responsible for the design and delivery of the 2026 Team Leader development programme ensuring Team Leaders are supported and best prepared to thrive in the Games environment, including but not limited to workshop design, site visits and Games planning meetings.
- Act as one of the dedicated points of contact with nominated NGB Team Leaders throughout the cycle, including at Games time, to understand and then promote athlete needs and individual sport requirements to the wider team.
- Working as part of the Games leadership team to implement the ideal preparation strategy for the team.
- Act as the organisational liaison for all athlete experience and sport matters with the Commonwealth Games Federation and Local Organising Committee.
- Build an effective relationship with the Commonwealth Games Federation to understand and implement the Athlete Allocation System (qualification) to maximise the opportunities for CGE.
- Provide selection/qualification guidance to NGBs and ensure the development of individual NGB selection policies, including acting as an observer on panels where requested by Team Leaders.
- Lead the development and delivery of the 'Games Ready' athlete and support staff programme building a 'one team' culture and instilling team values across the delivery to harness a performance advantage.
- Line management responsibility for the Sport team – including Sport Manager and Sport Coordinator (tbc)
- Lead the engagement with partners to keep up to date with and coordinate sport intelligence performance mapping, including but not limited to UK Sport and Sport England.
- Liaison with other sport system partners and stakeholders to enhance the athlete experience and team delivery model.

Person Specification

- A strong understanding of high-performance sport
- Strong credibility within the sports sector
- Significant experience of working with NGBs, or within an NGB
- Significant experience of working with a major sporting event environment and with athletes
- A strong and clear communicator
- Ability to positively motivate others
- Interpret and anticipate change and respond effectively
- Have a strong understanding of a team ethic
- Ability to operate well under pressure

Equal Opportunities Policy

Commonwealth Games England is an equal opportunities organisation and is committed to providing equal opportunities to all employees and potential employees. This includes the recruitment, selection, training, work conditions and career management/ promotion of employees. Commonwealth Games England opposes all forms of unlawful and unfair discrimination on the grounds of colour, race, nationality, ethnic or national origin, sex, sexual orientation, marital status and civil partnership, gender reassignment, religion or belief, and disability and is committed to eliminating discrimination and harassment in the workplace.

Details

Please apply for the role via the Global Sports Jobs website ([link](#)) or if you have any questions, please contact Jide Adedoyin: ja@globalsportsjobs.com